

HEADQUARTERS AND HEADQUARTERS SQUADRON  
CIVIL AIR PATROL - UNITED STATES AIR FORCE  
Bolling Air Force Base, Washington 25, D. C.

19 January 1949

MINUTES

CIVIL AIR PATROL NATIONAL EXECUTIVE BOARD

13-14 January 1949

The National Executive Board, Civil Air Patrol, met at Headquarters and Headquarters Squadron, CAP - USAF, 13-14 January 1949, with the following members present: General Carl A. Spaatz, Chairman; Colonel D. Harold Byrd, Vice Chairman; Colonel Harry K. Coffey; Colonel W. C. Whelen; Colonel J. Michael Morris; Colonel Stuart C. Welch and Colonel Irvan A. Myhra. Colonel Fay M. Thomas and Colonel Leverett Davis were not in attendance.

In outlining progress made by National Headquarters in effecting the post-war program, General Beau mentioned the following:

- a. Air Force has agreed to assign 22 mechanics to be stationed with such Air Force aircraft assigned to CAP Wings as are not located at Air Force Bases for maintenance.
- b. Procurement authority is progressing; CAP has established a priority of IIb which allows the procurement suitable and adequate operational and training equipment. Also, Commanding General, Air Materiel Command has been authorized to issue training aids and equipment which are in supply but which have not been declared surplus by Air Force. AMC has been authorized also to transfer clothing to CAP.
- c. Air Force has assigned to CAP additional radio frequencies for use of the 511's; approval has been granted by FCC.

In discussing what CAP must do for Air Force, General Beau stressed the importance of the cadet program. Instead of the 100,000 cadets required by Air Force headquarters, Civil Air Patrol now has less than 25,000. The number of cadets submitted in Wing reports has, in several cases, been padded; requirement is now made that a copy of the cadet application form be placed on file in National Headquarters in order that accurate cadet strength reports may be forwarded to Air Force.

General Beau then informed the Board that cooperation is completely lacking in many of the Wings; too many Wing Commanders look upon CAP as a state organization. When Wing Commanders are relieved or asked to resign by the National Commander, Air Force headquarters and Congress are flooded with letters from the Wing Commanders concerned or their friends regarding the situation. General Beau recommended that, in the future, in dealing with such problems, the Board member of the region concerned call upon the Wing Commander, talk with him and endeavor to bring about more complete cooperation or ask for a resignation.



In order that each Wing properly emphasize the national as well as the local aspect of the organization, and in order to allow CAP to build its program for the future, it is necessary that unproductive Wing Commanders stand aside for more progressive successors. Should these Wing Commanders wish to appeal their cases, they are entitled to a hearing before an Appeal Board, to be elected at the next meeting of the National Board (in May) as provided in the Constitution and By-Laws of this organization. By handling the problem in this manner, the entire matter may be kept within this organization.

The National Executive Board accepted General Beau's recommendation.

In discussing the problem of obtaining the required quota of cadets, the Board considered setting up quotas for each state. Colonel Booth stated that this is now being done, and called to the attention of the Board the need not only for pilots, but for airmen as well.

General Beau reviewed the following new publications of United States Air Force with regard to Civil Air Patrol. These regulations will be printed this week.

- a. Air Force Regulation 45-11 supersedes the old War Department Memorandum 95-45 concerning uniform. This regulation allows senior members to buy uniforms for cadets in PX's; senior uniforms may also be purchased there.
- b. Air Force Regulation 45-12, Supply and Maintenance, gives procedure for obtaining property on-the-shelf in Air Force; includes absolute minimum for the cadet program.
- c. Air Force Regulation 45-13, Local Air Force Cooperation, concerns cooperation of local Air Force Bases in the CAP program.
- d. Air Force Regulation 45-14 - Cadet Program.

On each of these new regulations is the following statement: "This Regulation has been coordinated with and approved by the Chief, National Guard Bureau as being applicable to the Air National Guard."

Colonel Booth then read memorandum recommending that items for CAP be included in the budget for Air Force; action by the Comptroller is pending. Colonel Byrd suggested that CAP request sufficient support from Air Force so that the organization will not have to depend on fund raising campaigns. General Spaatz stated that funds requested must be limited to what the legislation grants; otherwise, this Air Force budget item would not pass the Bureau of the Budget. An additional risk in this type of request, and in the paying of CAP personnel, is that CAP may no longer be a volunteer organization.

General Beau read the Resolution adopted by the National Security Commission of the American Legion (inclosed). He states that Air Force is investigating this, and the main reason seems to be the belief that CAP receives more appropriations than does Air Reserve. The Board suggested that each Wing invite the State Commander of the American Legion to attend a CAP meeting or observe a



CAP unit, and present him with a copy of "Flying Minute Men". Resolutions adopted by Six National Aviation Clinic, NAA and by Air Reserve Association which are favorable to CAP were also read (inclosed).

General Beau explained that a Secretarial Officer must be appointed to execute the Resolution required for the new CAP bank account. Col. Byrd nominated Col. Welch; Colonel Coffey moved the nominations be closed.

General Beau then requested Finance Committee report. Col. Morris read the financial statement of the CAP Anniversary Fund. All expenses had been previously approved by the Board; additional expense was incurred in connection with the conference of educators in the amount of \$320.94. The Board approved the expenditure of this additional amount.

Colonel Morris then reviewed the financial statement of the 1948 annual dinner, and the question of financing this year's dinner was considered. The Board decided that the same formula used in 1948, i.e. a minimum charge of \$50.00 per Wing plus an additional amount for each member of the Congressional Delegation be applied this year, with an additional \$50.00 per Wing assessed for the purpose of hiring a Public Relations firm to handle the details of the dinner.

Colonel Morris informed the Board that the puzzle contest has been unsuccessful, with considerable losses to the underwriters. He suggested other fund-raising ideas, such as an attempt to obtain funds through the organization itself; General Spaatz is willing to sign the letter for such an undertaking. The possibility of turning a percentage of funds so obtained to the state Wings was discussed; it was emphasized that these funds must be very carefully handled so that no part of them will ever be used in any way contrary to the purposes set forth in the request for contribution. A test of this type campaign is now being conducted in California, with three good results expected: first, necessary funds; second, non-participating members will become active; and third, files will be brought up to date and mailing list will be compiled of active members. Colonel Morris stressed the necessity of close supervision from Headquarters.

Another fund raising idea, patterned after Disabled American Veterans' key ring with automobile license on it, and proposed by the company which handles this fund raising for DAV, is sending a key ring with tag in form of airplane bearing on one side the CAP insignia and on the other name and social security number of the recipient. Cost would be approximately 10¢ each, including advertising and mailing, etc. It was suggested a million be sent out at one time. General Spaatz recommended careful consideration of this method.

Colonel Coffey made a motion that fund raising through the CAP Organizations, as outlined above, with the money controlled by this headquarters by the National Executive Board, be started. Colonel Whelen seconded this motion.

In discussing rigid control of these funds, it was suggested that instead of the Wing receiving a percentage return, the expenses or part of the expenses of their cadets at summer camp be paid from the fund controlled by the National Executive Board; gasoline and oil for indoctrination flights might well be included, should sufficient funds be obtained. This must, of course, be cleared by the Post Office Department.



Colonel Welch then presented the report of the Committee on Uniform and Insignia, presenting to the Board the uniform regulations drawn up by National Headquarters and coordinated with the uniform committee and with Air Force. These regulations were based as closely as possible on Air Force principles.

Colonel Wehlen, in presenting the report of the Committee on Constitution and By-Laws, stated that he has contacted eight Wing Commanders in his area who suggested no changes in the Constitution and By-Laws. He stated that he intends to circularize all Wing Commanders, asking for constructive criticism of operation under the Constitution and By-Laws, and when replies are received, arrange for a meeting of the committee prior to the next Board meeting and submit the questions to this Board. General Spaatz suggested that Constitution and By-Laws be changed in such a manner as to allow the replacements for such members of the Appeal Board as may resign during the year to be appointed by the National Executive Board, or that the wording of Section 6 of the By-Laws be changed to permit selection of replacements by mailed ballots of the National Board members. This would prevent delaying the selection of replacements until the next annual meeting. Colonel Coffey stated that he feels the Appeal Board should be an elected board.

General Beau conveyed to the Board the invitation of the Air Cadet League of Canada to their business meeting in Ottawa 8-12 March 1949, and suggested that the Board plan to attend.

General Beau informed the Board that CAP is sponsoring the International Youth Forum, youth from countries receiving aid through the Marshall Plan. CAP has contacted Air Force for assistance in arranging tour of America for these young people; about 40 will go, with representative of the Voice of America program, AP, UP, and international newspapers, reporters, photographers. At each stop, CAP will be responsible for entertainment.

The letter to all Wing Commanders regarding the nomination of CAP Cadet for 1949 exchange program was read to the Board. Little publicity has been received on this; General Spaatz suggested the basis of selecting the boys be used as a basis of publicity. General Beau briefed the Board regarding current plans for the exchange of cadets with Canada, England, Switzerland and France.

Reconvening on 14 January, the Board considered various questions which have arisen in regional conferences held by the Board members.

Colonel Morris outlined the following financial matters which have been submitted since meeting in the previous day.

- a. Expense funds, in the amount of \$100.00 each, will be required by Colonel Nancy H. Tier and Major Louis A. Edwards who will accompany the foreign students on the tour of the United States. The Board approved this expenditure.
- b. Purchase of corporate seal; Board approved whatever expenditure is required for this seal.



- c. George A. Stone memorial cup to be presented to winning drill team in national competition. The Board decided it should be a ten-year award with the name of the winning team inscribed on it each year. Colonel Nancy H. Tier will be requested to obtain samples, drawings, and estimated price ranges from International Silver Company; Board Members will contact other companies for similar information, and the matter will be decided by the National Board at its meeting in May.

Colonel Coffey presented the following resolution, which was adopted by the Board:

RESOLVED: That General Lucas V. Beau and his staff have, through tireless efforts and outstanding administration, brought Civil Air Patrol headquarters to a high standard and his outstanding cooperation and liaison with the various units of Government and Civil Air Patrol have greatly contributed to the promotion of our objectives; we, the entire National Executive Board, thus express our appreciation.

In expressing his thanks to the Board, General Beau again stressed the importance of alert, active Wing Commanders and Board members, on which the future of CAP depends.

Colonel Byrd stated that in order to obtain the 100,000 CAP cadets, it is necessary that the Wings be in a position to offer them something after the course is completed. Colonel Booth pointed out that a new regulation gives first priority for entrance into Air ROTC to students enrolled in a college engineering course who have been granted the certificate of proficiency for completing the CAP cadet course; second priority goes to other students enrolled in a college engineering course; and third priority to students enrolled in other than engineering courses who have been granted the certificate of proficiency for completing the CAP cadet course. Cadets who have been granted the certificate of proficiency are acceptable in the USAF, USAFR and Air National Guard as PFC; the USAF will accept these enlistments regardless of quotas. Colonel Byrd requested explanatory letter regarding new regulations; General Spaatz suggested they be carefully explained at the next meeting of the National Board.

Colonel Morris emphasized the necessity of finding adult personnel who have been adequately trained to insure the cadets receiving maximum benefit from the training course, and the need for proper administration of the cadet program to prevent unqualified cadets receiving the certificate of proficiency. Colonel Coffey suggested that in recruiting cadets, civilian as well as military benefits which may be received from the cadet program be outlined, proposing that a pamphlet or booklet be made up listing opposite the course taught by CAP the uses to which such training could be put in civilian careers of the cadets. General Beau informed the Board that this will be done as soon as the new cadet manual is completed.

General Beau advised the Board that, on the advice of Gill Robb Wilson, it was decided not to pursue the project of obtaining funds through the sponsorship of the Horace Heidt radio program.



The Board considered the possibility of requesting the President of the United States to proclaim, at the annual dinner, the week following the meeting of the National Board as National Civil Air Patrol Cadet Week, and to tie this in with a fund raising campaign, utilizing such radio commentators as Arthur Godfrey, Walter Winchell, Drew Pearson, Jimmy Fidler, etc., in requesting funds for the organization. Colonel Coffey stated that the CAP program is lacking in appeal, except for the training given cadets; in official releases the following should be stress: the training received, elimination of chances of drifting into delinquency, credit received, and civilian as well as military benefits from training. Use which will be made of the funds obtained must be set forth clearly and funds so obtained must be rigidly controlled nationally. Not only must the public be "sold", but also the commentators mentioned above must be impressed with the value of the CAP program, and the necessity for support of cadet activities through donations by the public.

Colonel Welch stated that he has been asked if L-4s not being utilized by Wings cannot be reassigned; General Beau replied that L-4s are being relocated on the basis of the number of hours flown.

The Board decided that Wing members to attend the annual dinner will be the Wing Commander, the Deputy Commander, and one outstanding senior male cadet, and the Executive Board members.

Colonel Welch asked whether Air Force Reserve officers could be put on active duty for summer encampments; he was informed that while they cannot be placed on active duty, they may receive credits toward promotion.

In discussion of assignment of aircraft, Colonel Booth advised the Board that the C~~p~~45s are being assigned to the Wings farthest away from National Headquarters, and are assigning the T-6s which the C~~p~~45s replace, to Wings which have no aircraft.

Colonel Morris stated that in Colorado, 2374 KC band was proving inadequate on emergency missions and has requested that regional frequencies be made available for voice use upon the declaration of an emergency by the Wing Commander and/or Liaison Officer; General Beau replied that this cannot be permitted, Colonel Morris stated that Colorado also requests blanket licenses be issued Wings and that Wings be allowed to allocate station numbers afterwards. Captain Tilton, Assistant A-6, stated that this is included in new procedure which has not yet been approved; this will probably require 30 days. Stations will be licensed direct to the Wing who will in turn issue them to units. Portable-mobile stations may be moved; fixed stations may not be moved until modification has been authorized.

Colonel Morris asked why CAP cannot draw similar equipment to that which is being issued to ham operators for emergency network from Signal Corps stock, with the restriction that it cannot be removed from the base. Captain Tilton replied that this equipment is for the Army and Air Force ham station on each base.

Colonel Morris stated that the liaison officer of California is considerably over-worked as a result of his being charged with the responsibility of inventory and removal of 48 tons of Signal Corps equipment; requested



assistance for the liaison officer. Major Davisson, A-4, stated that the Nevada Liaison Officer moves everything from Sacramento and the California Liaison Officer moves everything out of San Bernardino.

California also requested complete set of regulations, letters, and indexes, and pointed out that the Weekly Bulletin was being utilized in disseminating directives; also new regulations which rescind old ones occasionally refer to portions of the old ones. That Wing has asked if there is any objection to organizing field maneuvers with Air Force units, and if there is anything they may do to institute such maneuvers. General Beau stressed the importance of the proper orders; orders for Wing Commanders and Board members should be written by National Headquarters, while orders within the Wing are written on the authority and command of the Wing Commander and signed by the adjutant.

The matter of insurance on equipment was discussed. Colonel Booth stated that is a Wing problem; insurance on private aircraft is the owner's responsibility. Equipment insurance on L-4's is not necessary.

General Beau advised the Board that, in order to make sure Board Members receive current CAP information, copies of correspondence of a policy nature which goes to the Wing Commander will also be forwarded to the Board members direct.

Colonel Whelen suggested that more time be allowed at the next meeting of the National Board for the purpose of discussing problems of the Wing Commanders. General Beau stated that their questions must be in this headquarters before the meeting; they will be screened and at the meeting they would be discussed or answered. Questions should be submitted by April 1; those of general interest would be discussed at the meeting; others applying to one particular Wing would be answered by mail.

Colonel Whelen stated that one Wing bought a C-46 several years ago, and now would like to dispose of it; he requested proper procedure. Col. Booth stated that letter has gone to Wings requesting they report any equipment surplus to their needs; the aircraft should be reported to this headquarters, and disposal directions will be forwarded to the Wing. Office equipment for this Wing was also requested; Major Davisson, A-4, suggested that the Wing concerned make application to this headquarters and it will be filled as soon as this type of equipment is available.

It was the decision of the Board that its next meeting will be held on 9 May 1949; the National Board will meet on 10 May 1949; and the annual dinner will be held 11 May 1949.

After discussing various local problems, the Board adjourned.

1 Incl  
Resolutions